

LOOKING @ YOUR HOUSE

Letter of Agreement

It is hereby agreed that, between [Looking @ Your House](#) and:

Client + Property Details
Name of client / company:
Property Address:
Contact Address abroad:
Telephone number:
Email address:
Contact person:
Service period:
Insurance:
Referral:

CLAUSE 1. [Looking @ Your House](#) hereby undertakes to look after the house and any house-keeping services in good faith and in a proper, diligent and careful manner.

CLAUSE 2. [Looking @ Your House](#) shall not be responsible for any incorrect implementation of repair, maintenance or other services, but will merely supervise and follow-up these services.

CLAUSE 3. A contract can be entered into for the following service periods:

- 1 to 5 months' contract: R 600 per month
- 6 months' contract: R 550 per month
- 12 months' contract: R 400 per month

CLAUSE 4. Payment to be made by debit order.

CLAUSE 5. A refundable deposit of R1,000 needs to be included for unforeseen repairs or expenses. Prior authorisation will be requested from the client, if possible.

The client hereby agrees to a Power of Attorney for maintenance and repairs to the property if and only if explicitly requested by the client, in the event of an emergency or when [Looking@YourHouse](#) is unable to contact the client.

In the event of damage to the property, [Looking@YourHouse](#) shall notify the insurance company and follow up the claim on behalf of the client.

Thus done and signed on this, the of 200..... at

For the client: For [Looking @ Your House](#):

Banking details Looking Forward Properties, Standard Bank Somerset West Helderberg Branch 033012 Acc.No.072337087

Contact Tel/Fax +27 21 8523910, Marie-France mobile +27 84 4236105, PO Box 751 Somerset West 7129
marie-france@lookingforward.co.za, www.lookingforward.co.za